
MINUTES OF THE REGULAR COUNCIL MEETING OF NOVEMBER 28, 2023

Held in the Council Chambers of the RM of Mervin #499 at 211 Main St., Turtleford, SK.

PRESENT: Reeve: Gerry Ritz (Virtual)
Division 1 – Jim Range
Division 2 – Gordon Spencer
Division 3 – Rob Blais
Division 4 – Ken Hergott
Division 5 – Dave Krywchuk
Division 6 – Victor Hamm
Deputy CAO – Janessa Macnab

Delegations: 9:15 a.m. Kerry Robertson, Municipal Foreman
Taylar Roberts, Maintenance Supervisor
12:30 p.m. Paige Hundt, Municipal Planner
1:00 p.m. Carri Zeller, Weed Inspector

CALL TO ORDER: Deputy Reeve Gordon Spencer called the meeting to order at 9:00 a.m.

AGENDA: 961-23 **RITZ:** That the agenda be amended and accepted for reference. **CARRIED**

MINUTES: 962-23 **BLAIS:** That the November 14, 2023 regular meeting minutes be accepted as presented. **CARRIED**

BUSINESS:
Division 5 Councillor, Dave Krywchuk, recused himself from the following motion.

Transfer Site Shack 963-23 **HERGOTT:** That we purchase the 12x20 foot office trailer with bathroom for the Transfer Site from Jamie's-1348259 AB Ltd. for a quoted price of \$18,900.00 plus transport costs, as discussed. Further, that we reimburse Dave Krywchuk \$1,000.00 for deposit to hold the trailer. **CARRIED**

Light Upgrades 964-23 **HAMM:** That Council approve the quotes from Primus Electrical Systems Ltd. in the amount of \$6885.78 for the upgrade of 11 exterior lights on the Fire Hall located on PCL Y 102101533 and \$2505.21 for 4 exterior lights at the south shop located on PCL B 101698319 Ext. 32. **CARRIED**

SGI Incident 965-23 **RANGE:** That we deny liability for the incident that occurred on June 23, 2023 involving an RM Grader and send the letter from SGI dated November 20, 2023 and all related correspondence to SARM Insurance. **CARRIED**

Initial: 
Reeve
Initial: 
Administrator

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Foreman Vacation	966-23	SPENCER: That the RM of Mervin #499 Council accept the vacation request of the Foreman for December 20-22 and December 27-29, 2023.	CARRIED
Cost of Living Increase	967-23	RANGE: That we approve a 4% cost of living increase for all employees, effective January 1, 2024.	CARRIED
Errors & Omissions	968-23	HAMM: That Council increase the Errors and Omissions Insurance to \$2,000,000.00 through SARM for 2024.	CARRIED
Fidelity Bond	969-23	RANGE: That the RM of Mervin #499 increase the Fidelity Bond Insurance through SARM to \$200,000.00 for 2024.	CARRIED
Monies & Securities	970-23	KRYWCHUK: That we increase the Monies and Securities Insurance through SARM to \$25,000.00 for 2024.	CARRIED
Bylaw 2023-39	971-23	KRYWCHUK: That Bylaw 2023-39, being a bylaw to Regulate the Use of Golf Carts be given second reading.	CARRIED
Bylaw 2023-43	972-23	HERGOTT: That Bylaw No. 2023-43, being a bylaw to Enter a Service Agreement for Fire Protection Services with the Village of Mervin, be introduced and given first reading.	CARRIED
	973-23	BLAIS: That Bylaw No. 2023-43, being a bylaw to Enter a Service Agreement for Fire Protection Services with the Village of Mervin, be given second reading.	CARRIED
	974-23	RANGE: That Bylaw No. 2023-43, being a bylaw to Enter a Service Agreement for Fire Protection Services with the Village of Mervin, be given three readings at this meeting.	UNANIMOUSLY CARRIED
	975-23	SPENCER: That Bylaw No. 2023-43, being a bylaw to Enter a Service Agreement for Fire Protection Services with the Village of Mervin, be given third reading, approved, signed and sealed.	CARRIED
Declaration of Eligibility	976-23	Ritz: That Council of the R.M. of Mervin #499 confirms that the Municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: <ul style="list-style-type: none"> - Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations; - Submission of the 2022 Public Reporting on Municipal Waterworks to the Ministry of Government Relations; 	

Initial: _____

Reeve

Initial: _____

Administrator

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- In Good Standing with respect to the reporting and remittances of Education Property Taxes;
- Adoption of Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required by legislation; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Minister of Government Relations. **CARRIED**

CAO Posting 977-23 **RITZ:** That we post the position of Chief Administrative Officer, as discussed. **CARRIED**

Correspondence 978-23 **KRYWCHUK:** That the list of correspondence as attached be acknowledged and filed. **CARRIED**

CSO Dispatch 979-23 **BLAIS:** That the RM of Mervin #499 Council authorize the advertisement of the CSO
Line Ad Dispatch Line in The Bulletin once a month for two months. **CARRIED**

CSO Service 980-23 **HERGOTT:** That we set the rate for Agreements of Service for the Community Safety
Agreement Officer (CSO) at \$185.00 per hour. **CARRIED**

Recess 981-23 **HAMM:** That Council recess at 12:05 p.m. for lunch. **CARRIED**

Reconvene 982-23 **RANGE:** That we reconvene the regular meeting of Council at 12:30 p.m. **CARRIED**

Bylaw 983-23 **KRYWCHUK:** That Bylaw 2023-35, being a bylaw to Charge Fees in Lieu of Taxes for
2023-35 RV's, be given second reading. **CARRIED**

Bylaw 984-23 **KRYWCHUK:** That Bylaw No. 2023-27, known as the Civic Address Bylaw, be given
2023-27 second reading. **CARRIED**


985-23 **HERGOTT:** That Bylaw No. 2023-27, known as the Civic Address Bylaw, be given third
reading, approved, signed and sealed. **CARRIED**

Civic Address 986-23 **HAMM:** That the RM of Mervin #499 will incur the cost of the civic address signs, posts
Signs and installation for primary residences in the RM, but any additional or supplemental
signs will be at the expense of the landowner. **CARRIED**

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- WSA Permit 987-23** **RANGE:** That the Council of the RM of Mervin #499 deny WSA Permit 2023-NOWE-132-ML5 on the basis of the regulations in OCP 10.3(b) and Sch. I(B)(4). **CARRIED**
- Accounts Payable 988-23** **RITZ:** That the Accounts Payable List being cheque #25377 to cheque #25406 and manual cheque #952 to cheque #960 in the amount of \$115,588.65 be approved and paid. **CARRIED**
- Adjourn 989-23** **HERGOTT:** That the meeting be adjourned at 1:50 p.m. **CARRIED**



ADMINISTRATOR



REEVE

Initial: 
Reeve
Initial: 
Administrator